Borrowing of digital device
Name of the school:

Digital device is an umbrella term for various commonly used technological tools. Digital devices range from web services and apps such as Unikum/Vklass, Google Workspace, to computers, tablets and their applications and other technical devices such as mobile phones, cameras and projectors.

The school owns the device and borrows it to you. You may only use the device for your own use, which means that you are forbidden to borrow, rent, sell, pledge or otherwise transfer the device to another person.

The digital device is considered a work tool and should be used as such for your school work. You are responsible for ensuring that the equipment is available when it is to be used

You are responsible for the digital device once you have received it. Some learning tools are especially liable to be stolen, such as computers and cameras. These types of equipment should not be left unattended or left at school after the school day is over. You must manage and care for the digital device, store it safely and use it as intended. Liquids should not be stored or consumed in the vicinity of the equipment. You are responsible for ensuring that the equipment is brought fully charged for the school day and prior to exams.

The digital device may be used during your studies at the school. The device must be returned immediately when you finish your studies, otherwise you will be liable for compensation.

The school has the right to demand for the digital device to be returned if the tool needs to be fixed/repaired.

You are responsible for backing up and storing digital content that is stored locally on the digital device. The school accepts no responsibility for any material lost in any way.

The school has the right to check what is on the digital device you have borrowed without prior notice.

If the digital device is used in violation of this information, the school may require you to return the device immediately.

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Student's name:		Class:
Student's personal ID number (ten digits):	Location:	Date:
Student's signature:	Printed name:	
Guardian's signature:	Printed name:	
Guardian's signature:	Printed name:	
Type of digital device (filled in by the school):	Date of issue (filled in by the school):	Signature (filled in by the school):
Serial number of the device (filled in by the school)	Theft protection ID of the digital device (filled in by the school):	
Date when the student returns the digital device (date and signature (filled in by the school)):		